

METHOD STATEMENT: CLEANLINESS OF PUBLIC ROADS AND TRAFFIC MANAGEMENT

WHAT work is to be undertaken?

Cleaning of public roads and managing traffic

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 February 2025 - 19 APRIL 2026

HOW are the works to be undertaken?

1. Access to the Site and works area shall utilise existing roads or tracks where possible.
Traffic safety measures shall be considered in determining entry/exit onto public roads;
2. Appropriate traffic warning signs shall be maintained if and when required. Proper signage "Truck Crossing" shall be erected.
3. Vehicles shall not exceed a speed of 45km/hour.
4. Any lost materials, sand or mud dragged onto a public road as a result of the construction activities shall be cleared immediately. Mud by the entrance to the Site shall be washed with a hose pipe whenever it rains. Workers shall be allocated to clean the sections that is affected by the site i.e., two (2) workers for brooming and one (1) on a spade and wheelbarrow to pick up debris;
5. All construction vehicles are to be parked on Site so as not to hinder the traffic flow of the adjacent roads. All construction vehicles shall be in a road-worthy condition and shall maintain traffic safety at all times;
6. Appropriately secure transported materials to ensure safe passage between destinations. This includes cleaning of loose debris and mud before vehicles leave Site and covering trucks carrying sand or other loose materials with shade cloth/canvas covers to avoid loss en-route. In addition, sandfill shall be used to on internal roads to minimise truck wheels from collecting mud;
7. Visual screening of the site shall be undertaken.
8. Excavating, handling or transporting erodible materials in high wind, when dust plumes visible and during heavy rain events shall be avoided. This will include cessation of activities on Site until conditions become more favourable; and

9. Damage to the roads abutting the Site, kerb or pavement damage or other damage caused as a result of construction activities shall be repaired using material similar to that originally used.

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

I understand the contents of this Method Statement and the scope of the works required of me. I further understand that this Method Statement may be amended on application to the signatories hereunder and that the Environmental Control Officer will audit my compliance with the contents of this Method Statement.

Francois Kotze (Print name)

 (signed) Dated: 3 March 2025

2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)



METHOD STATEMENT: MIXING AND HANDLING OF CEMENT

WHAT work is to be undertaken?

Mixing of Concrete

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

- 1. Cement powder shall be stored in a weatherproof locations and no cement wash will be discharged on site.**
- 2. Cement spills will be picked up by hand and deposited in the waste bins provided.**
- 3. The mixing area will be set up in the form of a slab with a bund near the main site camp in an area that affords convenience but of low environmental sensitivity. No water run-off from the mixing area will be allowed to enter the storm water inlets.**
- 4. All cement contaminated material will be disposed of at an approved municipal dump site. All wastewater resulting from batching of concrete shall be disposed of via the contaminated water management procedure.**
- 5. Small quantities of cement shall be mixed on an impermeable surface (in mixing trays**

or in wheelbarrows, which shall be removed from the site once the mixing is complete and cleaned in the cement wash area as specified in the contaminated water management procedure.

6. Used cement bags shall be stored in weatherproof containers to prevent wind dispersion and water contamination. Again, once sufficient for a load has accumulated, it will be disposed of at a disposal site. Wind-blown/ bags that were left behind will be collected from the construction areas by the end of the day and before rain events.
7. Any ready mix suppliers will not be allowed to rinse their truck chutes on site.

DECLARATIONS

- 1) PERSON UNDERTAKING THE WORKS

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Francois kotze (Print name)



_____(signed) Dated: 3 March 2025

- 2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____(Print name)

_____(signed) Dated: _____

- 3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____(Print name)

_____(signed) Dated: _____



METHOD STATEMENT: CONTAMINATED WATER MANAGEMENT PROCEDURE

WHAT work is to be undertaken?

Management of contaminated water on site.

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

1. **Contaminated water (e.g. Waste water from ablution or kitchen facilities etc.) will be collected in a conservancy tank, removed from the site and disposed of in a municipal sewer. Any contaminated water generated by hazardous substances (e.g. paint wash water) will be collected in a conservancy tank and disposed of at a registered hazardous waste facility.**
2. **Pumps and other machinery requiring oil, diesel, etc. that is to remain in one position outside of working hours will be placed on drip trays. The drip trays shall be emptied regularly and the contaminated water disposed of off-site at a facility capable of handling such wastewater. Drip trays shall be cleaned before any possible rain events that may result in the drip trays overflowing, and before long weekends and holidays**
3. **Cement contaminated water will be managed not to enter storm water, groundwater, drainage lines, streams/rivers or dams.**

4. **Cleaning of cement related equipment will occur within the bunded concrete batching area in order for water containing cement to be contained. Once cement has been allowed to settle out, surface water can be removed and disposed of in the municipal sewer system. The remaining cement residue will be collected and disposed of in the municipal sewer system.**

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

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Francois Kotze (Print name)

 (signed) Dated: 3 March 2025

2) ENVIRONMENTAL CONTROL OFFICER

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_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT: DUST AND NOISE CONTROL

WHAT work is to be undertaken?

Control of the Generation of Dust and Noise

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

Dust Control

- **Appropriate dust suppression measures shall be used when dust generation is unavoidable. Such measures shall include dampening with water and use of temporary stabilising;**
- **Reasonable measures shall be undertaken to minimise the generation of dust as a result of construction activities on exposed areas. Potentially erosive stockpiles shall be located in sheltered areas or covered;**
- **Water spraying(grey water) will be done to contain dust on site;**

- **Excavation, handling and transport of erodible materials shall be avoided under high wind conditions;**
- **During high wind conditions, dust-damping measures will be undertaken and if dust damping is not adequate, work will cease altogether until the wind speed drops to an acceptable level;**
- 5. **Where possible, soil stockpiles shall be covered with shade cloth so they are not exposed to the erosive effects of the wind. Also, sand and other erodible material on site will be covered with shade cloth if not used for more than 24 hours.**

Noise Control

- **The site working hours shall be between 07h00 to 18h00 Mondays to Friday and 08h30 to 14h00 on Saturday/in conformity to the National Building regulations. There shall not be construction activities on Sundays and public holidays;**
- 8. **Should it be required, for special circumstances, to work outside these hours, prior permission shall be obtained from the local authority. The ECO will also be informed of the same;**
- 9. **Noise levels on site shall be kept to a minimum. No amplified music shall be allowed on site. The use of radios, tape recorders, compact disc players and television sets shall not be permitted unless the volume is kept sufficiently low;**
- 10. **Sound amplification equipment on site shall only be used in emergency situations;**
- 11. **All the vehicles and machines on site (eg. concrete mixer, drill, generators etc) shall be fitted with efficient manufacturers' silencers which shall be kept in good working order.**

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

I understand the contents of this Method Statement and the scope of the works required of me. I further understand that this Method Statement may be amended

on application to the signatories hereunder and that the Environmental Control Officer will audit my compliance with the contents of this Method Statement
Francois Kotze _____ (Print name)

 _____ (signed) Dated: 3 March 2025 _____

2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT: FIRE PREVENTION

WHAT work is to be undertaken?

Prevention of Fire and accidental leaks and spillages

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2025

HOW are the works to be undertaken?

- **All emergencies must be immediately reported to management and the ECO.**
- **All emergency numbers are displayed at the site office.**
- **Potential fire hazards will be emphasized at the Employee environmental induction.**
- **Basic fire fighting equipment shall be provided on site e.g. CO2 and foam extinguishers will be available on site and subject to regular inspection by management and will be serviced by manufactures before expiry date.**
- **Disposal of material by burning on site is strictly NOT allowed. Workers caught burning materials shall be disciplined including being sacked.**
- **In the event of a fire, using the appointed fire fighting team, attempt to put out the fire.**

Notify the Fire department if the fire is beyond the ability of the designated fire team.

- In the event of a hydrocarbon spill, the spillage shall be contained. For small scale spills, a spill kit will be used to clean up the polluted area.
- All emergency incidents must be logged in the incident register and submitted to the ECO. The incident report will detail the incident, scale, times, action taken, cause, further rehabilitation (if required) as well as future preventative measures to be established.

DECLARATIONS

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Francois Kotze _____ (Print name)

_____ (signed) Dated: 3 March 2025

2) ENVIRONMENTAL CONTROL OFFICER

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_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT: FUEL & FLAMMABLE SUBSTANCE STORAGE & MANAGEMENT

WHAT work is to be undertaken?

The design, location and construction of the fuel storage area, service areas and the storage and management of fuel and Flammable Substances as well as for the filling and dispensing of fuel storage tanks.

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

- 1. Hazardous Materials and other inflammable substances will be used on site – in a demarcated area in the camp site.**
- 2. All liquid fuels will be stored in containers with lids and will be kept firmly shut, and in safe conditions from damage and leakage.**
- 3. Only empty and clean containers shall be stored on bare ground. Containers with fuel and dirty ones shall be stored on a smooth impermeable surface within a bund wall whose volume shall be over 110% of the total capacity of all the fuel storage**

containers.

4. **Enretech spillage control equipment (or similar product) will be on site in case of an unforeseen spillage.**
5. **Refuelling will take place within a demarcated area or where this is not possible, on a surface protected against pollution.**
6. **Drip trays will be provided at the fueling points to contain any spillages. Any spillage will be cleared using hydrocarbon absorbing material. The area contaminated will be excavated by hand using a spade, the contents of which will be placed in bags and disposed of at a hazardous landfill site. The relevant certificate will be obtained from the landfill site as proof of disposal.**
7. **Any minor spillage during the refueling process will be cleaned up using the spill kit, which is to be kept at the campsite.**
8. **All vehicles and equipment's shall be maintained in good condition.**
9. **Servicing on site will be undertaken at the site camp within the demarcated machine parking area.**
10. **Drip trays to catch leakage will be placed under the area of the machine being serviced. The drip trays shall be inspected weekly and daily during rainy events servicing will be done both by our in-house mechanics and by the relevant agents.**
11. **Emergency servicing only will be undertaken on the broader site. Should this be necessary the same precautions will be taken as for servicing within the dedicated area?**
12. **In case of an environmental emergency/chemical, fuel spillage, the engineer and the environmental officer will be notified, and the incident will be logged in the relevant incident register.**
13. **Should there be a major spill we will contact the emergency services of the local authority and DISASTER MANAGEMENT.**

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

I understand the contents of this Method Statement and the scope of the works required of me. I further understand that this Method Statement may be amended on application to the signatories hereunder and that the Environmental Control Officer will audit my compliance with the contents of this Method Statement.

Francois Kotze _____ (Print name)

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(signed)

Dated: 3 March 2025 _____

2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT:

HOUSEKEEPING, WASTE AND STOCKPILE MANAGEMENT

WHAT work is to be undertaken?

Housekeeping and Waste Management

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

- **Waste generated from the construction activities include rubble, construction material off cuts and packaging, bricks, used cement bags, general litter etc.**
- **Measures to minimise waste generation shall be instituted. These include eliminating waste generation through efficient procurement, good storage and management of materials to avoid unnecessary breakages, re-use of materials and recycling of waste.**
- **Scavenger and weatherproof Litter bins will be supplied sufficient for the contract. Litter bins will be placed on site for the collection of litter, particularly in the site camp, eating area and near where work is in progress i.e. where the labour teams are working.**
- **Hazardous materials such as petroleum and chemicals shall be stored in sealed drums in a designated area within the site camp. If any contaminated/hazardous material spills**

occur on site, the affected area will be cleaned using hydrocarbons absorbing material and then the contaminated material will be excavated by hand and placed in bags to be transported to the Hazardous Landfill site (Vissershok) where the relevant disposal certificate will be obtained. If the spill is small the contaminated material once treated with a Hydrocarbon Spill Remediation Product will be disposed of as general waste and enter the municipal waste system.

- Adequate number of litter bins will be placed within the site camp and the site.
 - The litter bins will be emptied once a week, or more often if necessary, and the contents deposited at an approved municipal dumping site. Bins shall not be allowed to overflow and no construction litter will be disposed of in municipal bins located along the road.
 - No plastics, shrink wrap or any other debris that does not constitute clean building rubble shall be stored in the builder's rubble stockpile.
 - Regular clean-ups shall be conducted to collect any windblown litter from the site, including the storm water channel.
 - Empty cement bags will be disposed of immediately into bins that are fitted with lids to prevent them from getting wet and leaching cement powder into the environment. Wind-blown/bags that were left behind will be collected from the construction areas by the end of the day and before rain events.
 - Disposal of waste by burying or burning is prohibited. Any illegal dumping of waste by others will be reported to the Resident Engineer immediately.
6. Excluding the builders holiday, spraying of the stockpile with potable water shall be undertaken to control the generation of dust;
 7. At the end of the contract, the stockpiled open area shall be remediated, including collection of solid waste/litter on the storm water drain.
 8. Topsoil storage areas shall be convex and shall not exceed 2m in height, will not be subject to compaction greater than 1 500 kg/m², and will also not be pushed by a bulldozer for more than 50 m. In addition, we shall ensure that the material does not blow or wash away and that it is clear of litter, building rubble and other foreign material
 9. All working areas and the site shall be kept neat and tidy, including neat and safe stacking and storage of

materials and equipments so as to enhance housekeeping.

10. **Vehicles transporting material that can be wind-blown will be covered with tarpaulin and speed limits adhered to. Excessive dust conditions must be reported to ECO.**
11. **At the end of construction both the camp site and the spoil will be fully reinstated according to the landscape development plan or City Parks specifications.**

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

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Francois Kotze (Print name)

 (signed) Dated: 3 March 2025

2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT: RUNOFF AND STORMWATER MANAGEMENT

WHAT work is to be undertaken?

Construction runoff & Storm water management

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

1. Appropriate measures shall be undertaken to prevent erosion resulting from a diversion, restriction or increase in the flow of storm water.
2. Any storm water collected in bunded areas containing oils, fuels, chemicals or other potentially polluting substances will be pumped out of the bund, collected in a suitable container and removed from the site for disposal as per the municipal storm water-pollution by law. A waste skip for contaminated water will be provided.
3. Storm water on site or in excavated areas shall be filtered through settlement ponds, filters and sediment traps shall be provided before water is discharged into the storm water system.
4. Adequate measures shall be taken to prevent storm water pollution, damage and erosion during construction. Measures shall include the control by sumps and adequate pumping of water ingress into trenches below the water table. Storm water will also be directed into attenuation ponds wherever possible.
5. Areas susceptible to erosion shall be protected by installing all the necessary temporary and permanent drainage works as soon as possible. Runnels or erosion channels developed during the construction period shall be backfilled and compacted and affected areas restored.
6. Other measures as may be necessary shall be taken to prevent the surface water from being concentrated in streams and from scouring the slopes, banks or other areas.
7. All potential hazardous fluids/materials shall be protected from the rain to prevent them being washed into storm water channels.
8. Any litter shall be removed from the storm water channels. Fuels or oil leaks shall be treated immediately to prevent contamination of runoff.
9. The filtering material on all storm water drains shall be cleared of residues on a weekly basis as a minimum and more frequently if required to retain the functionality and

integrity of the filters. Broken filters shall be replaced as and when required.

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

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Francois Kotze _____ (Print name)

 _____ (signed) Dated: 3 March 2025

2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT: SITE LAYOUT AND SET UP

WHAT work is to be undertaken?

Set up camp

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

Site layout

- 1 The site layout shall take cognizance of entry and exit points for deliveries and services, and future works.**
- 2 A camp layout is included herewith.**

Site access & Vehicle parking

- 1 Access to the site will be from main entrance with restricted access**
- 2 Construction and staff vehicles will be parked within the Site in a designated area. Construction vehicles will have drip trays placed underneath if not parked on a hard surface during non-working hours.**

- 3 Likely disturbances to neighboring residential and commercial properties and other users of the road in proximity as well as security implications shall be considered and kept to a minimum.

Site offices

1. The site offices and stores shall be located in an area of low environmental sensitivity.
2. The site “boardroom” will be in the shipping containers within the site camp (see site layout plan).
3. All emergency numbers and the site safety officers’ names and telephone numbers will be prominently displayed within the camp site. In addition, posters with environmental “do’s and don’ts” will also be displayed.
4. There will also be adequate number of fire extinguishers within the site to deal with fires. No lighting of fires will take place on site.
5. Litter bins will also be provided and placed at convenient location on site. The camp site will be kept clean by doing a weekly clean up, over and above the daily clearing of litter and other wastes (excl. rubble).

Eating areas

1. Provision shall be made for employee facilities including for shelter and eating area.
2. Bins with lids shall be provided in demarcated eating areas. The bins shall be emptied regularly to avoid attracting small mammals and rodents.
3. Eating areas shall be kept clean and hygienic.
4. Cooking on site shall be done only using well-maintained electrical appliances.
5. Washing facilities will be provided in the form of taps. Additionally, drinking water facilities will be provided.

Ablution facilities

1. Ablution facilities shall be provided on site at the ratio of one toilet per 15 workers.
2. The toilets shall be positioned at strategic locations within the site particularly near where work is in progress.
3. The toilets shall be located in an area with minimal environmental sensitivity. All portable toilets shall be secured to the ground to prevent toppling or against blowing over and shall be locked over holidays.
3. The facilities shall be kept clean and serviced/emptied as per the toilet facilities method statement.
4. Ablution area will be provided with toilet paper, water taps and soaps for hand washing.

Batching areas

1. Concrete batching areas will be in a demarcated, bunded area within the site.
- 2 The same area will be used for cleaning and washing concrete mixing related equipment, dumpers, etc.
- 3 Mixing of small quantities of cement by hand will be undertaken in the demarcated area or on a hard surface in batching trays and not directly on the ground. The cement/ concrete batching works shall be kept neat and clean at all times.

Other areas

- 1 These include servicing and fuel management areas and storage of rubble, stockpiles and excavation areas (see site layout plan and respective Method Statement).
- 2 The establishment of the site camp shall comply with the Occupational Health and Safety Act (with first aid and firefighting equipment, external display of emergency contact numbers etc.). The name of the responsible person in terms of safety will also be displayed on the site camp notices.

DECLARATIONS

1) PERSON UNDERTAKING THE WORKS

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Francois Kotze (Print name)

 (signed) Dated: 3 March 2025

2) ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____ (Print name)

_____ (signed) Dated: _____



METHOD STATEMENT: ON SITE TOILETS

WHAT work is to be undertaken?

Provision of toilets on site for onsite staff

WHERE are the works to be undertaken?

FIRWOODS DEVELOPMENT

WHEN are the works to start, what is the anticipated finish date?

13 FEBRUARY 2025 – 19 APRIL 2026

HOW are the works to be undertaken?

1. The chemical toilets will be located within the site camp (see location of the toilet on site camp layout).
2. These toilets will be serviced at least once weekly by the suppliers (and more often if necessary) and toilet paper will be supplied.
3. The toilets will be placed in such a manner that the furthest distance to walk from the place of work to the toilet will be 100 m.
4. The sub-contractors will either have their own chemical toilets or use those detailed above if they are within the designated distance of 100m.
5. Should sub-contractors have their own chemical toilets, they will follow the same procedure as set out in this method statement.
6. There will be a minimum of one chemical toilet on site per 15 site personnel.
7. All toilets will be adequately secured against blowing over.
8. Acts of excretion and urination are strictly prohibited in all areas outside of these facilities

DECLARATIONS

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Francois Kotze _____ (Print name)

 _____ (signed)

Dated: 3 March 2025 _____

2)

ENVIRONMENTAL CONTROL OFFICER

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____(Print name)

_____(signed) Dated: _____

3)

RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT

_____(Print name)

_____(signed) Dated: _____