



METHOD STATEMENT

WASTE MANAGEMENT AND CONTROL

WHAT work is to be undertaken?

The management and control of all waste types and streams generated on site.

WHERE are the works to be undertaken?

Farm 29, Calcutta Public Cemetery and Memorial Park, Stellenbosch

WHEN are the works to start, what is the anticipated finish date?

Date of commencement:

Date of completion:

HOW are the works to be undertaken?

Procedures:

1. Preparation:

o Site Assessment:

- Conduct a thorough assessment of the site to identify waste management needs and housekeeping requirements.

o Waste Management Plan:

- Develop a comprehensive waste management plan outlining the types of waste expected, methods of disposal, and recycling opportunities.

o Setup Skips:

- Position skips in designated areas for easy access and removal by waste transport services.
- Monitor the filling of skips to avoid overloading.
- Ensure that skips are covered when not in use to prevent debris from escaping.

2. Housekeeping:

o Daily Cleaning:

- Perform daily cleaning routines to keep the site free of debris and waste.

o Debris Removal:

- Regularly remove debris from walkways, work areas, and access points to prevent tripping hazards and ensure smooth operations.

o Storage Area Maintenance:



- Keep designated storage areas for tools, equipment, and materials organized and free of clutter.
- Ensure that all dismantled materials are properly recorded and stored in their designated areas.
- **Dust Control:**
 - Implement dust control measures such as water sprays or dust suppression systems to minimize airborne particles.

3. Waste Disposal:

- **Transportation:**
 - Arrange for regular transportation of filled skips to registered landfill sites.
 - Ensure that all transportation complies with local regulations and safety standards.
- **Documentation:**
 - Maintain detailed records of waste quantities, types, and disposal methods.
 - Ensure that all waste disposal activities are documented and reported according to regulatory requirements.

Environmental Protection:

- **Site Inspections:**
 - Conduct regular inspections to ensure compliance with the housekeeping and waste management plan.
 - Identify and rectify any issues promptly.
- **Audit:**
 - Periodically audit waste management practices to ensure they align with the waste management plan and regulatory requirements.

Emergency Procedures:

- **Stop Work:**
 - Immediately stop all activities if environmental damage is detected.
- **Contain the Damage:**
 - Use appropriate containment measures to prevent further environmental harm, such as absorbent materials for spills or barriers for erosion control.
- **Notify Authorities:**
 - Inform relevant environmental authorities and stakeholders about the incident.
- **Damage Assessment:**
 - Conduct a thorough assessment of the extent and impact of the environmental damage. This may involve soil testing, water sampling, or visual inspections.



- **Incident Report:**

- Prepare a detailed incident report, including the cause of the damage, the extent of the impact, and the immediate remedial actions taken.

Records:

- **Documentation:**

- Maintain a declaration of understanding, ECO checklist, method statements, and complaints register.
- Keep waste disposal slips and other relevant records in line with the EMP.

DECLARATIONS

1) **PERSON UNDERTAKING THE WORKS**

I understand the contents of this Method Statement and the scope of the works required of me. I further understand that this Method Statement may be amended on application to the signatories hereunder and that the Environmental Control Officer will audit my compliance with the contents of this Method Statement.

_____ (Print name)

(signed) _____ Dated: _____

2) **ENVIRONMENTAL CONTROL OFFICER**

The work described in this Method Statement, if carried out according to the methodology described, is satisfactorily mitigated to prevent avoidable environmental harm:

_____ (Print name)

_____ (signed) Dated: _____

3) **RESIDENT ENGINEER/ENGINEER REPRESENTATIVE/CLIENT**

_____ (Print name)